

**Minutes**  
**June 2, 2016**  
**North End - Huntington Heights Architectural Review Board**

**Members present:**

Norwood Groce, Carolyn Hughes, Mary Kayaselcuk, Gardner Snead, Phil Shook

**Members Absent:** Russell Beck, Karl Dahlen

**Staff present:** Saul Gleiser

The meeting was called to order at 6:00 PM.

Minutes of the April 7, 2016 meeting were reviewed and approved.

**New Business**

COA-16-287

314 681th Street

Applicants present: Lanny Franklin and Mary Jane Ledford.

This was an application to replace existing double-hung 6/6 windows with vinyl windows. The board confirmed that no windows would be eliminated and that the window measurements of the replacement windows would match the existing windows.

The applicants stated that there were three windows and a door in the house rear in a wall that enclosed a former porch. They stated that this enclosure was not original to the house and that they would like to remove it. The Board clarified that the entirety of the wall that included three windows and a door would be removed, leaving only necessary support posts. The applicants concurred with this clarification.

Mr. Groce made the motion to approve the amended request to include removal of the wall enclosing the rear porch.

Mr. Snead provided a second.

Aye: 5

Nay: 0

Motion approved as amended.

COA-16-288

6904 Huntington Avenue

Applicant present: Bruce Heath

This was an application requesting to replace existing double-hung 6/6 and 8/8 windows with like style vinyl windows and to replace the existing front columns with 9 inch diameter columns. The board confirmed that no windows would be eliminated and that the window measurements and muntins of the replacement windows would match the existing windows.

The Board noted acceptance of the window replacement request as submitted and discussed the proposed replacement columns. The applicant expressed a desire to remove the existing columns and plinth boxes and replace them with 9 inch synthetic columns that would rest on the front porch brick work. The Board noted that there are two plinth blocks against the house and stated that the new columns (or existing columns should the applicant wish to retain them) must rest on plinth blocks of matching height. These blocks may be either squared or tapered. The material used for the construction of the plinth blocks may be PVC façade.

Ms. Kayaselcuk made the motion to approve the request for the replacement windows as submitted, and to approve the request to replace the front columns that shall rest on plinth boxes.

Mr. Snead provided the second.

Aye: 5

Nay: 0

Motion approved as amended.

### **Other New Business**

Staff consulted the Board regarding the screening in of front porches. The Board confirmed that screening in porches was considered enclosing and is not allowed on front porches.

Mr. Shook provided the Board with a preliminary review of plans for the replacement of the detached garage on his property.

The meeting adjourned at 7:00PM